



Nov 12th District Technology Training Schedule

Rotary District 9700



Start	Minutes	Title	Software	Presenters
10:00 AM	5	Welcome to DisTec17 from the District Governor	Zoom	DG George Weston
10:05 AM	15	Overview DGE John Glassford		DGE John Glassford
10:20 AM	20	Setup laptops, Testing- Logging in - Hands On	Dist CR	PP Paul Murray
10:40 AM	20	ClubRunner for your Website and Newsletter	Club CR	PP Paul Murray
11:00 AM	20	One of the Most Popular Blogs on the web	Wordpress	DGE John Glassford
11:20 AM	10	The ClubRunner Calendar and Event Manager	Dist CR	DGN John McKenzie
11:30 AM	15	Morning tea		
11:45 AM	15	Member Profiles, Board Assignments & Club Info	Dist CR	PP Paul Murray
12:00 PM	30	Club Committees links with District Committees	Dist CR	PP Paul Murray
12:30 PM	30	CR/RI Synchronisation - Club contribution to District	Dist CR	PP Paul Murray
1:00 PM	40	Lunch		
1:40 PM	20	Online Video Conferencing	Zoom	PP Geraldine Rurenga
2:00 AM	30	Rotary Club Central (Club Goals recording & Updating)	My Rotary	Barbara Mifsud
2:30 AM	25	Get the Picture right...and show it to the world.	Gimp, Irfanview	PP Paul Murray
2:55 PM	10	Stretch Break		
3:05 PM	25	Social Media	Facebook, LinkedIn	PP Geraldine Rurenga
3:30 PM	15	Email Communications, Plus's and Problems	CR Club Dist	PP Paul Murray
3:45 PM	15	District Directory - Your Yellow Pages	Adobe Reader	DGN John McKenzie
4:00 PM		Thanks for attending		DGE John Glassford

Abbreviations	What to Bring	Presenters
CR=ClubRunner	Your Rotary Name badge - a Fully charged laptop/tablet	PP Paul Murray
Dist CR =District version CR	Your own internet hotspot if you have one.	PP Geraldine Rurenga
Club CR=Club version CR	Your ClubRunner User name and password	DGE John Glassford
	Your "My Rotary" username and password	DGN John McKenzie
	Free Software: Adobe Reader, Zoom, GIMP (or some other graphic editor software)	